

**Loknete Vyankatrao Hiray Arts, Science & Commerce College, Panchavati, Nashik
(MS)**

Internal Quality Assurance Cell

Action Taken Report

Date of Meeting: 22nd April 2019 (4th Annual Meeting)

Sr. No.	Decision	Action Initiated
1	It was decided that the IQAC will carry out the Academic and Administrative Audit for 2018-19 after the completion of academic year 2018-19. It shall be analysed by IQAC, discussed in the IQAC meeting and be submitted to the Management after that. The suggestions shall be conveyed to the departments concerned through IQAC.	The Academic and Administrative Audit for 2018-19 were carried out by IQAC. It was analysed, discussed in the IQAC meeting and was presented for discussion to the Management. The suggestions for improvement were conveyed to the departments concerned through IQAC.
2	It was decided that the feedback forms, upon curriculum and overall functioning of college, collected from different stakeholders concerned shall be analysed by the departments. The departments shall submit the report of analysis of feedback on curriculum to the BOS of their respective subject in the context of the restructuring of syllabus in the academic year 2018-19.	The feedback forms, upon curriculum and overall functioning of college, was collected from the stakeholders concerned and was analysed by the departments concerned. The departments have submitted the report of analysis of feedback on curriculum to the BOS of their respective subject in the context of the restructuring of syllabus in the academic year 2018-19. Measures were taken for improvement after the analysis of feedback on the overall functioning of college.
3	The departments, different cells, office will be directed to provide inputs to the IQAC in order to prepare AQAR for academic year 2018-19. They shall be also directed to update the information on college website in order to cope up with requirements of new online submission of AQAR to NAAC.	The departments, different cells, office were directed to provide inputs to the IQAC in order to prepare AQAR for academic year 2018-19. They were also directed to update the information on college website in order to cope up with requirements of new online submission of AQAR to NAAC. The directions regarding the same received from time to time are being followed by them and timely work is being done.
4	a) It was decided to appoint criteria conveners for monitoring the preparation work for college's forthcoming assessment and accreditation for cycle 3	a) Criteria conveners were appointed for monitoring the preparation work for college's forthcoming assessment and accreditation for cycle 3 by NAAC.

	<p>by NAAC.</p> <p>b) The committees of different key indicators/metrics will be directed to continue to collect the information from the sources concerned.</p>	<p>b) The committees of different key indicators/metrics were directed to continue to collect the information from the sources concerned.</p>
5	<p>In order to continuously enhance the quality of teaching-learning facilities, it was decided to direct the departments and faculties to submit proposals for grants from the funding agencies like UGC, RUSA, DST, etc. The nodal officers of B. Voc and Community college schemes shall be directed to submit proposals for new B. Voc, M. Voc and Community College courses/programmes.</p>	<p>Proposals were submitted for RUSA grants & ASPIRE Mentorship Research grant. The Nodal Officers of the schemes concerned were directed to prepare and submit proposals for 01 B. Voc, 02 M. Voc and 03 Diploma Programmes under Community College scheme of UGC.</p>
6	<p>All the departments will be informed to submit the academic calendar 2019-20 along with the tentative budget for the activities planned till 30th April, 2019.</p>	<p>All the departments were informed to submit the academic calendar 2019-20 along with the tentative budget for the activities planned till 30th April, 2019. It was submitted in time.</p>

Dr. Kishore R. Nikam
Coordinator, IQAC

Dr. C.G. Dighavkar
Principal