

**Loknete Vyankatrao Hiray Arts, Science & Commerce College, Panchavati, Nashik
(MS)**

Internal Quality Assurance Cell

Action Taken Report

Date of Meeting: 27th August 2019 (1st Annual Meeting)

Sr. No.	Decision	Action Initiated
1	It was decided to distribute the work of 3 rd Cycle among the IQAC members.	Accordingly the work concerned was distributed as follows: <ol style="list-style-type: none">1. Prof. Dr. Mrunal Bhardwaj – Checking and advising for Qlms for AQAR and SSR2. Dr. Kishore R. Nikam- Monitoring NAAC accreditation process, AQAR & SSR editing and submission, and SWOC analysis3. Dr. V.H. Rakibe- Academic Audit and SSS4. Dr. S.S. Chobe- DVV process5. Mr. U .P Lad- DVV process6. Mr. A.B.Patil- Documents compiling, uploading and creating links
2	Dr. Kishore R. Nikam spoke about preparation and submission of AQAR 2018-19. He informed that it's in the stage of preparation and would be submitted on or before the deadline in the new online format.	The AQAR for the academic year 2018-19 was prepared and submitted successfully to NAAC within the stipulated time.
3	It was decided to submit proposals for organizing International, National, State level seminars, conferences and workshops. It was unanimously decided that departments individually and jointly will organize these events.	The departments were intimated to submit the proposals to various funding agencies to get grants for organizing seminar/workshop/conference. The proposals were submitted. As a result, a National on 'Best Practices in Higher Education' and a State level conference each was organized successfully.
4	Prin. Dr. C.G. Dighavkar guided to apply for grants from ICSSR, UGC & BCUD etc.	Proposals were submitted for the same. Grants were received under QIP for organizing 01 national and 01 international conference.

5	It was decided to promote registering more patents & copyrights.	01 Patent from the Dept. of Chemistry and 01 Copyright from Dept. of Psychology were successfully registered.
6	The Research Course Work for Ph. D. Scholars shall be conducted.	The Research Course Work for Ph. D. Scholars was conducted January 2020.
7	The result (2018-19) analysis submitted by the exam section was discussed in meeting.	Instructions were given to improve the results wherever it was needed.

Dr. Kishore R. Nikam

Coordinator, IQAC

Dr. C.G. Dighavkar

Principal

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Action Taken Report

Date of Meeting: 9th Sept. 2019 (2nd Annual Meeting)

Sr. No.	Decision	Action Initiated
1	It was decided to take a follow up of the work done for AQAR 2019-20 and SSR preparation.	A follow up of the work concerned was taken time to time from the Criteria Conveners and the problems faced were discussed and sorted out.
2	It was decided to register more number of students in the research centers	In all, all of the research centres have registered 12 fresh research candidates during the academic year.
3	A decision was taken to organize an alumni meet	An alumni meet was organized on 14 th Sept. 2019. The alumni committed to contribute to the development of college in different forms.
4	To sign more number of MoUs along with International MoUs	50 new MoUs were signed for running newly sanctioned programmes under B.Voc and Community College schemes of UGC under NSQF. The College signed 01 International MoU. The Dept. of English signed 01 International MoU.
5	Full automation of library and office	The same is under process, and a training on the use of software Vridhhi was organized successfully by the parent institute Mahatma Gandhi Vidyamandir.
6	Starting new B.Voc, M. Voc, and Community College Programmes	The college has started 03 Community College Diploma programmes in Beauty and Wellness, Electronics and Electrical Devices Repairing, and Travel and Tourism, 01 M.Voc programme in Automobile Technology.

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Date of Meeting: 20th Dec. 2019 (3rd Annual Meeting)

Sr. No.	Decision	Action Initiated
1	A review of the activities conducted during the second quarter of academic year 2019-20 was taken. It was found satisfactory. It was suggested to develop e content in more quantity.	The faculties were directed to develop more e content. They have worked upon it accordingly.
2	The IQAC discussed the strategic actions to be taken for the effective implementation of the activities scheduled for second term as per the Academic Calendar. It was unanimously decided to give the responsibility to the Principal and the IQAC Coordinator to look after the effective implementation of the same.	The activities were conducted as per the schedule in academic calendar till the period of lock down. For the effective organization, the following measures were taken: <ol style="list-style-type: none">1. The HoDs and all Committee Members were intimated to conduct all scheduled activities in time.2. They were guided to use quality parameters to conduct the same.
3	It was decided that the Criteria Conveners and committees of different key indicators/metrics of NAAC for assessment shall submit the final data collected for AQAR 2019-20 from the sources concerned.	The Criteria Conveners and committees of different key indicators/metrics of NAAC for assessment submitted the final data collected for AQAR 2019-20. The IQAC used it for preparing the AQAR.
4	Organizing workshop on NET/SET examinations	A workshop on NET/SET examinations was organized by the Competitive Exams Guidance Cell in collaboration with all PG departments.
5	To plan the National Conference on "Best Practices in Higher Education"	The committee for the same was constituted.

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Date of Meeting: 22nd Jan. 2020 (4th Annual Meeting)

Sr. No.	Decision	Action Initiated
1	It was decided to take due measures to organize the national conference on “Best Practices in Higher Education” scheduled on 30 th and 31 st Jan. 2020 successfully on the actual days of organization.	Accordingly, the committee of the conference was given directions and the conference was organized successfully as per the schedule.
2	It was further decided to take a follow up of the uploading of AQAR 2018-19 on NAAC portal.	The follow up was taken from the Criteria Conveners and they were given the directions to complete the work in time.
3	The decision was taken to submit the AQAR 2018-19 within the stipulated time.	The IQAC was issued directives to submit the AQAR before deadline. The decision was worked out and the work was completed in time.

Dr. Kishore R. Nikam

Coordinator, IQAC

Dr. C.G. Dighavkar

Principal